



Allenstown Sewer Commission

35 Canal St.
Allenstown, New Hampshire 03275
Tel. (603) 485-5600 or 485-2027
Fax 800-859-0081



Maintenance Manager

Full Time 40 hours per week (various shifts possible)

Reports to: Superintendent and Assistant Superintendent

General description: Installs and maintains a wide variety of equipment related to the treatment of municipal wastewater and solids handling processes. Performs mechanical and electrical work on plant equipment, vehicle fleet, and all rotary process machinery. Coordinates maintenance activities with Assistant Superintendent and directs planned maintenance with Maintenance Assistant.

Responsibilities: **May include but not limited to:**

- Install and repair plant equipment including pumps, motors, gear drive units, piping, valves, and related equipment.
- Plumbing of supply and discharge pipe lines pvc, copper, galvanized, etc.
- Performs repairs and modifications while providing training to Maintenance Assistant and operations staff.
- Read and interpret blueprints, schematics, installation manuals, and follow written and verbal instructions. Ability to make rough drawings.
- Perform basic maintenance and repair operations using welding/machining skills, drills, saws, and various power tools.
- Troubleshoots high voltage motor control centers (MCC) panels and low voltage instrumentation control panels.
- Troubleshoots variable frequency drives and motor controls.
- Installs process sensors and plant automation equipment connects new installations with PLC's.
- Responds to emergency situations during off hours as required.
- Maintains emergency power generation equipment.
- Repairs and maintains small engines including pumps, saws, and motorized landscaping equipment.

Qualifications:

- Graduation from high school, supplemented by special courses in electrical, mechanical and construction trades, equivalent to one year of schooling.
- 5 years hands on maintenance experience in water/wastewater or in a related field. With supervisory experience preferred.
- Knowledge of Allen Bradley PLC's and industrial control systems.
- Ability to use a computer based maintenance management software, use of e-mail, and the internet to research assigned projects.
- As a condition of employment, the successful candidate must pass a criminal background check and pre-employment physical including drug screen.

Licenses/certifications required:

- Valid NH driver's license
- NH Wastewater treatment operator license desirable, but not required.